



FULL SAIL UNIVERSITY

3300 University Boulevard ~ Winter Park, Florida 32792
Phone 800.226.7625 Local 407.679.6333

Enrollment Application

Please review carefully and fill out all applicable fields - this will allow us to begin the enrollment process. This form should take you about 15 minutes to complete, and you'll just need to have some basic information handy about your previous education. Once you've applied, we'll reach out with access to our Launch portal, where you'll be able to submit transcripts and other information to complete your enrollment.

Have a question? Call our admissions department at **800.226.7625**.

Mandatory Sections of Online Application:

About You * Background Information * Degree Preferences *

Acknowledgements

* Deposits & Fees * Application Successful Check

Before You Apply

The first step is to talk to an admission representative about your plans, what program you're considering, and when you'd like to begin school. You can reach the admissions department at 800.226.7625 and schedule an interview.

Here are a few ways Full Sail University's admissions process is different:

- **No traditional application deadlines:** Classes begin monthly for most programs, so you can apply anytime and start on the date that works best for you.

- **Program design and course order:** You do not need to sign up for specific classes every semester – all of our programs have a predetermined program design and course order.
- **Acceleration:** Full Sail's undergraduate programs are taken on an accelerated schedule and can be completed in as little as 20 months.

100% **Begin Your Application** START

How to Apply

If you've spoken to an admissions representative and completed your interview, and you're ready to begin the application process, there are several items you'll need to have ready:

- A government-issued photo identification such as a driver's license, passport, or state-issued ID card.
- Verification of English proficiency if English is not your primary language (all required documentation that is not in English must be accompanied by a certified English translation). [Click here to view international requirements.](#)

Once you have these items, [you're ready to begin the online application.](#) Completing your application will take 30-45 minutes, and you can save your application if you run out of time or need to gather additional information.

After You've Applied

If you haven't already completed your admissions interview, that will be your next step. An admissions representative will reach out to schedule an interview at a convenient time for you.

If you have completed your interview, your enrollment guide will reach out to finalize your application and gather additional information.

You will also receive an email that gives you access to our Launch Portal, where you'll be able to submit documentation and complete the final steps for enrollment.

Throughout this process, if you have any questions or run into any issues, your enrollment guide can be reached at 800.226.7625.

Enrollment Options for Campus Degrees

20-Month Program

Our accelerated degree programs let you graduate quicker than at a traditional four-year university. They're designed to help you experience a typical entertainment industry schedule and put your degree to work faster. These 20-month programs typically include two classes per month plus a career module, totaling around 35 hours per week of classes.

29-Month Program

These degree tracks share all the curriculum of our 20-month programs. And while they're still at an accelerated pace compared to traditional four-year universities, the additional nine months of study may afford students:

- More funding options, including an additional academic year of federal financial aid for those that are eligible.
- A lower average per-semester tuition cost due to the additional nine months (although the total tuition does not change).
- A smaller course load per month with around 17.5 hours per week of classes.
- More personal schedule flexibility and the opportunity to work outside of school.

Flexible Enrollment

Flexible enrollment options allow students to take up to four courses online at the beginning of their program and continue the rest of their education on campus. It includes the same curriculum as the 20-month and 29-month programs but with a few advantages:

- Savings on living expenses and housing during the first four months of your education.
- More time to secure housing and solidify relocation plans.
- A jump start on your education with the ability to start school sooner.

Ready to take the next step? You can [request more information about our programs here](#) or call us at 800.226.7625.

Additional Requirements for Online Students and Specific Degrees

Technology Orientation and Assessment

Applicants to [online-only degree programs](#) will be required to complete an orientation module that presents information on operating the learning management system, best practices for online learning, troubleshooting issues, and technical support. The orientation will end with an assessment to confirm that the applicant has received sufficient instruction.

Computer Animation and Game Art

Applicants should possess artistic skills. Traditional visual art classes and a foundation in sketching, sculpting, and painting are recommended prior to entering the program.

Game Development, Computer Science, and Simulation & Visualization

Applicants must demonstrate a minimum foundation in algebra II, pre-calculus, and trigonometry. Introductory programming classes are also recommended. Applicants must complete the Math Self-Evaluation and obtain a satisfactory score on a skills assessment test to enter a program.

Disability Services

Facilities and Services for Students with Disabilities

Full Sail is committed to providing equal access to all students, including those who qualify as persons with disabilities. While upholding this commitment, Full Sail also expects all students to maintain the high standards of academic achievement and excellence that are essential to the integrity of the school's mission. By advancing these aims, Full Sail ensures that its policies, practices, and procedures conform to federal, state, and local statutes and regulations. Provide written documentation to the Director of Student Affairs or Director of Student Success regarding the nature of your disability and any considerations/accommodations that may be necessary. Such documentation must: (1) be from an appropriate professional, (2) not be more than three years old and, (3) provide a clear understanding of how the student is presently functioning. Full Sail's confidentiality policy provides that only the appropriate Full Sail personnel access this information and it is stored in separate, confidential files. Except in instances of health or safety, information concerning the disability, accommodations, or documentation will not be released without written consent.

Provide ample time when requesting a special accommodation(s). Requests must be evaluated and arrangements made prior to the anticipated need for service/support. Full Sail cannot guarantee that appropriate accommodations/services can be put in place without sufficient lead-time to make arrangements. Whenever possible, please provide at least 60 days advance notice. The Director of Student Affairs, assigned by the President, makes determinations of reasonable accommodations for students with disabilities. Fax documentation to **407.215.9518**.

Accommodations

All Section 504 and ADA complaints, excluding those filed against the Director of Student Affairs, should be addressed to:

- Deborah Mills
Director of Student Affairs
3300 University Boulevard
Winter Park, FL 32792

All Section 504 and ADA complaints filed against the Director of Student Affairs should be addressed to:

- Garry Jones
President
3300 University Boulevard
Winter Park, FL 32792

For more information, on accommodations and the University's Complaint procedure, [please click here to download the Student Disability Grievance Complaint Procedure](#) (PDF).

Services for Students with Disabilities

- Download the [Services for Students with Disabilities](#) (PDF)

Service Animal Policy

Nondiscrimination Policy Statement

Full Sail University (the University) is committed to providing equal access to educational and employment opportunities regardless of race, color, religion, national origin, physical and mental disability, pregnancy, age, sex, sexual orientation, gender identity or expression, ancestry, familial status, spousal affiliation, medical condition, military veteran status, or any other characteristic protected by local, state or federal law.

Background

The University's policy, in accord with federal and state law, is to afford students with disabilities, who require the assistance of a service animal, with equal opportunity to access all University property, courses, programs, and activities.

Service Animals are defined to include dogs and miniature horses (ranging from 24 inches to 34 inches measured from the shoulder and generally weighing between 70 and 100 pounds), that are trained to do work or perform tasks for people who have disabilities.

Procedures and Practices

The following procedures and practices must be followed with respect to student use of service animals on campus:

- (A) Inquiries. The University shall not ask about the nature or extent of a person's disability, but may make two inquiries to determine whether an animal qualifies as a service animal. The University may ask if the animal is required because of a disability and what work or task the animal has been trained to perform. The University shall not require documentation, such as proof that the animal has been certified, trained, or licensed as a service animal. Generally, the University may not make these inquiries about a service animal when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability (e.g., the dog is observed guiding an individual who is blind or has low vision, pulling a person's wheelchair, or providing assistance with stability or balance to an individual with an observable mobility disability).
- (B) Access to Areas of a Public Entity. Individuals with disabilities shall be permitted to be accompanied by their service animals in all areas of the University's facilities where students, faculty, members of the public, participants in services, programs or activities, or invitees, as relevant, are allowed to go.
- (C) Surcharges. The University shall not ask or require an individual with a disability to pay a surcharge, even if people accompanied by pets are required to pay fees, or to comply with other requirements generally not applicable to people without pets. If the University normally charges individuals for the damage they cause, an individual with a disability may be charged for damage caused by his or her service animal.
- (D) The University may ask the individual with a disability to remove a service animal from the premises if:
 - (1) The animal is out of control and the animal's handler does not take effective action to control it; or
 - (2) The animal is not housebroken.
- (E) If an Animal Is Properly Excluded. If the University properly excludes a service animal, it shall give the individual with a disability the opportunity to participate in the service, program, or activity without having the service animal on the premises.
- (F) Animal Under Handler's Control. A service animal shall be under the control of its handler. A service animal shall have a harness, leash, or other tether, unless either the handler is unable because of a disability to use a

harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case the service animal must be otherwise under the handler's control (e.g., voice control, signals, or other effective means).

- (G) Care or Supervision. The University is not responsible for the care or supervision of a service animal.

Questions

Any questions about this Service Animal Policy should be directed to the Director of Student Success at **407.551.2024 (ext. 8797)** or success@fullsail.com.



Grievance & Complaint Procedures

NONDISCRIMINATION POLICY STATEMENT

Full Sail University (the University) is committed to providing equal access to educational and employment opportunities regardless of race, color, religion, national origin, physical or mental disability, pregnancy, age, sex, sexual orientation, gender identity or expression, ancestry, familial status, spousal affiliation, medical condition, military veteran status, or any other characteristic protected by local, state or federal law.

DISCRIMINATION GRIEVANCE/COMPLAINT PROCEDURES

Full Sail has adopted an internal grievance procedure for prompt and equitable resolution of complaints that students have against other students, faculty, employees, or any other third party, and which allege any actions prohibited under Section 504 of the Rehabilitation Act of 1973 (Section 504) and the Americans with Disabilities Act (ADA), which prohibit discrimination on the basis of a disability; Title IV of the Civil Rights Act of 1964 (Civil Rights Act), which prohibits discrimination on the basis of race, color religion or national origin; and the Age Discrimination Act of 1975 (Age Discrimination Act), which prohibits discrimination on the basis of age, in any program or activity receiving federal financial assistance. This policy should also be used for resolution of complaints that allege actions prohibited by Title II of the Civil Rights Act, which prohibits discrimination in places of public accommodation on the basis of race, color, religion or national origin; and the Florida Civil Rights Act of 1992 (Florida Civil Rights Act), Section 760.08, which prohibits discrimination in places of public accommodation on the basis of race, color, national origin, sex, pregnancy, disability, familial status or religion.

This Discrimination Grievance/Complaint Procedure also applies to claims of harassment. For claims of sexual harassment, sex or gender-based discrimination, and sexual violence, complaints should be made in writing or verbally to the University's Title IX Coordinator: Shayne Cade, Director of Compliance & Title IX Coordinator, 3300 University Boulevard, Winter Park, FL 32792, 407-679-0100 ext. 8351 or titleIX@fullsail.com. Unlawful sexual harassment is unwelcome conduct of a sexual nature and can include sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature, which has the effect of denying, interfering with or limiting, on the basis of sex, the student's ability to participate in or receive benefits, services, or opportunities in Full Sail's programs.

Pursuant to the procedures outlined in this policy, Full Sail will take prompt steps to address and remedy the effects of a violation, including discrimination and harassment, and to prevent its reoccurrence.

HARASSMENT AND HOSTILE ENVIRONMENT

Unlawful harassment on the basis of a protected characteristic (i.e., race, color, national origin, age, real or perceived physical or mental disability, pregnancy, familial status, religion, sexual orientation, gender identity or expression, military veteran status, or any other characteristic protected by federal, state or local law) is defined as intimidation or abusive behavior toward a student based on the student's protected characteristic, that creates a hostile environment by interfering with, limiting or denying a student's participation in or receipt of benefits, services or opportunities in Full Sail's educational programs.

Harassing conduct can take many forms, including verbal acts and name-calling, as well as nonverbal behavior such as graphic and written symbols, or conduct that is physically threatening, harmful or humiliating. When harassing behavior is sufficiently severe, persistent, or pervasive that it creates a hostile or abusive educational environment, it can violate a student's rights under Section 504, the ADA, the Civil Rights Act, the Age Discrimination Act or the Florida Civil Rights Act. A hostile environment may exist even if there are no tangible effects on the student where the

harassment is serious enough to adversely affect the student's ability to participate in or benefit from the educational program.

COMPLAINTS

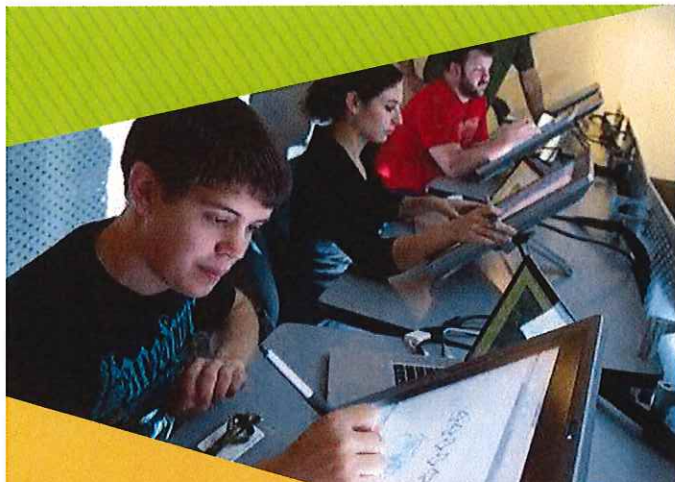
All Section 504, ADA, Age Discrimination Act, Civil Rights Act or Florida Civil Rights Act complaints, excluding those filed against the Director of Student Affairs, should be made in writing or verbally to Deborah Mills, Director of Student Affairs, 3300 University Boulevard, Winter Park, FL 32792, (407) 551-2024, ext. 8502. All Section 504, ADA and Age Discrimination Act complaints filed against the Director of Student Affairs should be made in writing or verbally to Garry Jones, President, 3300 University Boulevard, Winter Park, FL 32792, (407) 679-0100, ext. 8351.

INSTRUCTIONS

The following procedures will be used for all grievances or complaints alleging violations of Section 504, the ADA, the Age Discrimination Act, the Civil Rights Act or the Florida Civil Rights Act:

- A complaint must be filed within 60 calendar days of the alleged violation, claim of discrimination or harassment, or claim of failure to provide reasonable accommodation.
- All complaints may be filed in writing or verbally to the appropriate individual listed above, and should state the name and address of the person(s) filing the complaint, and briefly describe the alleged violation.
- A formal investigation will follow the filing of the complaint if appropriate. This investigation will be conducted under the direction of either the Director of Student Affairs or the President, depending upon the nature of the grievance, and will normally be concluded within 60 business days. These procedures anticipate a thorough investigation, affording all interested persons and their representatives an opportunity to submit evidence (including documents and witnesses) relevant to a complaint.
- A written determination as to the investigative findings and a description of the resolution will be issued by either the Director of Student Affairs or the President, and a copy will be forwarded to the complainant and the respondent (if applicable) or any other interested party no later than 15 business days after its issuance.
- Upon completion of the investigation, either the complaining party or the respondent (if applicable) may appeal the written determination to the President of Full Sail in writing within 15 business days of the receipt of it. The appeal must contain a statement as to the reasons the appealing party disagrees with the determination, as well as any changes the appealing party requests. The President will consider the appeal and advise the parties (including the appealing party, the non-appealing party, and/or any other interested party) as to the President's answer, generally within 15 business days of the date the appeal is filed. An investigation will be considered complete either upon the expiration of 15 business days from the time the written determination (if no appeal is filed) or upon the issuance of the President's answer to an appeal.
- The Director of Student Affairs will maintain the files and records of Full Sail relating to any complaints filed.

¹ Any complaints which are withdrawn, or which are otherwise resolved, prior to Full Sail conducting or concluding an investigation will not be subject to a formal investigation.



SERVICES FOR STUDENTS WITH DISABILITIES



FULL SAIL
UNIVERSITY



Most Commonly Offered Accommodations for Students

On-campus Students:

- Students may tape record the audio portion of a lecture or lab.
- Students may request seating in the front of the room.
- Tutors may be available at no charge to the student. Peer tutors are provided through the Federal Work Study program when available, but are not a guarantee.
- Students that qualify for accommodation may take all tests outside of the classroom upon registration of that request with the Director of Student Success. When taking tests outside of the classroom, students may:
 - Have tests read orally by a test administrator
 - Ask an administrator to reword a question for clarity
 - Have additional time for completing tests
 - Take a test in a quiet room

Online Students:

- Request reasonable deadline extension (not to exceed 48 hours and at the discretion of each teacher).
- Request phone support as needed provided by a Student Success Specialist.

While the list above contains a few of the most commonly offered accommodations, Full Sail is willing to work with each student on a case-by-case basis to determine additional, reasonable accommodations as needed.

If you require an accommodation that is not listed above, please contact the Director of Student Success.



Services for Students with Disabilities Policy

Full Sail is committed to providing equal access to all students, including those who qualify as persons with disabilities. While upholding this commitment, Full Sail also expects students to maintain a high standard of academic achievement and excellence while attending the university.

Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act ("ADA") defines a person with a disability as any individual who:

- ▶ **Has a physical or mental impairment that substantially limits one or more major life activities;**
- ▶ **Has a record of such an impairment; or**
- ▶ **Is perceived as having such an impairment**

Responsibilities of Students with Disabilities

1

Provide written documentation to the Director of Student Success regarding the nature of your disability and any reasonable considerations/accommodations that you are requesting (a request form is provided during enrollment). Such documentation must:

- **Be from an appropriate professional**
- **Not be more than three years old**
- **Provide a clear understanding of how the student is presently functioning**

Full Sail's confidentiality policy provides that only the appropriate Full Sail personnel access this information. Except in instances of health or safety, information concerning the disability, accommodations, or documentation will not be released without written consent.

2

Contact the Director of Student Success to schedule an appointment to discuss your disability-related needs and the school's policies and procedures. This appointment may be made over the phone or in person.

3

Provide ample time when requesting reasonable accommodation(s). Requests must be evaluated and arrangements made prior to the anticipated need for service/support. If possible, please provide at least 60 days advance notice. The Director of Student Affairs, assigned by the President, then makes a determination of reasonable accommodations for students with disabilities.



The Director of Student Success

Reasonable accommodations are determined through:

- Consultation with the student regarding his or her past success with various methods
- Possible communication with the student's medical professional (with written permission from the student)
- Documented needs and the demands of the course/activity

Students should ask for written copies of any additional procedural guidelines that have been developed for specific accommodations they are to receive (e.g., Student Success Seminars, tutors, testing accommodations, etc.).

Requests for accommodation should be sent to the Director of the Student Success, Bethann Durlin.

E-mail: success@fullsail.com



Confidentiality and Release of Information

All information regarding a student with disabilities will be treated with strict confidentiality, in accordance with privacy laws and the established regulations of Full Sail. Information regarding disability status or the documentation of it will be shared on a need-to-know basis within the campus community.

For information on grievance/complaint policy, please visit:

fullsail.edu/resources/brochure-file/students-with-disabilities-grievance-and-complaint-procedures.pdf

If you have any questions or concerns, please email the Student Success team.

E-mail: *success@fullsail.com*



fullsail.edu

3300 University Boulevard
Winter Park, FL 32792
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Accredited University, ACCSC

