



Sutter Union High School District Computer/Google Account Instructions



READ ALL INSTRUCTIONS BEFORE ATTEMPTING

TO LOG INTO A STUDENT COMPUTER ON CAMPUS:

Type Your 5 Digit Student Number (located on your Class Locator Card) as your Username.

The Password will be **ALL CAPITAL LETTERS**: SUHS+Your 5 Digit Student Number. **Example=** SUHS12345

You will be asked to change your password. The Old Password is what you just signed in with: **ALL CAPITAL LETTERS**: SUHS+Your 5 Digit Student Number. **Example=** SUHS12345

Next, type in a new password twice (**At Least Eight Digits Long**) that you will remember. Once saved, your new password will now be the password to sign into the school computer and your Google Account.

After signing into the computer, open Google Chrome. Follow the instructions below.

SIGNING INTO GOOGLE CLASSROOM:

NOTE: If you are in Independent Study, your password will be: SUHS+Your 5 Digit Student Number **Example=** SUHS12345. This will be your password for your Google Account.

On your Web Browser, go to <https://classroom.google.com> and Click Sign In on the upper right-hand corner, then choose Google Classroom, type in your email address: Your 5 Digit Student Number @sutterhigh.org **Example = 12345@sutterhigh.org**, click Next and then type the password you just changed, then click Next. **Click that you are a Student.**

To add a classroom code, click the **+** button on the upper right side and enter the code that was given to you by your Teacher. Click the Join button on the top right side. Repeat this process for all classes.

If you have any issues, please see Mr. Miller in the library or you may call (530) 822-5161 Ext.108